

Subject to approval at the January 27, 2015, Board of Works meeting.

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

JANUARY 20, 2015  
8:30 a.m.  
Morton Community Center  
Multi-Purpose Room

Members present were Sana G. Booker, Brooke E. Folkers, and Tanuja R. Sheth. Jonathan C. Speaker was absent. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. January 13, 2015, Meeting

Ms. Booker moved to accept the minutes of the January 13, 2015, Board of Works meeting. Ms. Sheth seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Agreement: Fire Protection – Chemtura Corporation – Fire

Fire Chief Heath requested approval of the annual fire protection agreement with Chemtura Corporation in the amount of \$8,410.74, which is unchanged from last year as there were not a substantial number of calls to the facility.

Ms. Folkers moved that the fire protection agreement with Chemtura be approved. Ms. Sheth seconded the motion.

The motion was adopted.

b. Agreement: Fire Protection – River Bend Hospital – Fire

Chief Heath requested approval of the annual fire protection agreement with River Bend Hospital. This agreement is also the same amount as last year, in the amount of \$8,660.56.

Ms. Booker moved that the fire protection agreement with River Bend Hospital be approved. Ms. Folkers seconded the motion.

The motion was adopted.

c. Agreement: Welcome Sign Lighting and Maintenance – John Coulson – Development

Director of Development Poole requested approval of an agreement with John Coulson, for \$50 per year for lighting and maintenance. The City's welcome sign that is located between Frontage Road and Sagamore Parkway West sits on Mr. Coulson's property.

Mayor Dennis commented that the improvements to the sign look very nice.

Ms. Sheth moved that the agreement with John Coulson be approved. Ms. Booker seconded the motion.

Clerk-Treasurer Rhodes asked if Mr. Coulson will be invoicing us, and Director Poole responded that Mr. Coulson would be asked to do so.

The motion was adopted.

d. Amendment and Change Order: Parking Enforcement System – Parktoria Technologies LLC – Police

Deputy Police Chief Leroux stated that as the Department continues to get the license plate reader parking system running, they have decided to request approval of a change order to the Parktoria Technologies agreement. This change order would add a hardware maintenance agreement for the equipment on the vehicle in the amount of \$800 per year, and add a software maintenance agreement for the server in the amount of \$267 per year, for a total change addition of \$1,067.

Ms. Booker moved that the parking enforcement system amendment and change order be approved. Ms. Sheth seconded the motion.

In response to questions from Ms. Folkers, Deputy Chief Leroux explained that there are two components. The first piece is for cameras and other equipment that are in the vehicle, and the second is software that is housed on a computer at headquarters which manages the tractions of the hardware in the field. The software included for the field equipment is separate from the software housed at headquarters.

The motion was adopted.

e. 2012 SRF Loan Disbursement Request No. 53: Greeley and Hansen – North Side Regional Lift Station and Force Main – WWTU

WWTU Director Henderson stated that these next two SRF requests pertain to some old invoices that Greeley and Hansen had not delivered to us. Request No. 53 is in the amount of \$6,577.

Ms. Folkers moved that the 2012 SRF Loan Disbursement Request No. 53 be approved. Ms. Sheth seconded the motion.

The motion was adopted.

f. 2012 SRF Loan Disbursement Request No. 54: Greeley and Hansen – North Side Regional Lift Station and Force Main – WWTU

Director Henderson stated that this request is in the amount of \$2,970.

Ms. Booker moved that the 2012 SRF Loan Disbursement Request No. 54 be approved. Ms. Folkers seconded the motion.

The motion was adopted.

g. Contract: IDOT/LPA Project Coordination – Bike/Pedestrian Facilities, Kingston Drive – Engineering

Public Works Director Buck stated that he would like to give an explanation on these next three items. He explained that as a part of the federal aid program, INDOT has gone through a planning effort to tie-down projects in a five-year production schedule with each of the Metropolitan Planning Organizations (MPO), which is an area that gets a set allotment of federal funding each year to program. The Tippecanoe Area Plan

Commission (APC) is our local MPO and we work with them collectively with Lafayette, the County, Battleground, and Dayton to program federal aid transportation projects using those dollars. He stated that in the past this has been done with what was called a Transportation Improvement Plan (TIP), but INDOT is now required to also provide the production schedule. He explained that while these items are the start of a project, the real work and construction will not begin for some time. This first one is for bike/pedestrian facilities on Kingston Drive; it is a trail along the north side of Kingston from Salisbury Street to the corner of Rose Street to tie into the trail that comes up from Happy Hollow Park. Construction is programmed to start in late 2016 or early 2017. Director Buck stated that engineering work and surveying will hopefully start later this year.

Ms. Sheth moved that the contract for bike/pedestrian facilities on Kingston Drive be approved. Ms. Folkers seconded the motion.

Clerk-Treasurer Rhodes, City Attorney Burns, and Director Buck discussed the fund information provided in Attachment D, which provides that federal funds will be used to pay 80% of eligible project costs to a maximum of \$690,000. Director Buck stated that we would match the funds to 20%, but there would be more local funds than 20% due for items such as engineering costs and land acquisition issues.

The motion was adopted.

h. Contract: IDOT/LPA Project Coordination – Bike/Pedestrian Facilities, Happy Hollow Road– Engineering

Director Buck stated that we are calling this project “Happy Hollow Neighborhood Trail,” noting that it is not a part of the Happy Hollow Road Project. It will tie into a trail on that project and go into Happy Hollow Park. He stated that project engineering would begin in early 2017 and construction would start at the end of 2018.

Ms. Booker moved that the contract for bike/pedestrian facilities on Happy Hollow Road be approved. Ms. Sheth seconded the motion.

City Attorney Burns noted that eligible project costs for federal funds are 80%, up to a maximum amount of \$207,688.

The motion was adopted.

i. Contract: IDOT/LPA Project Coordination – Broad Reconstruction, Soldiers Home Road– Engineering

Director Buck stated that engineering on this project would begin in 2017 and construction would be 2020 or 2021. The portion of the money in this contract only covers the engineering phase, our TIP, and our five-year spending plan. There is not yet federal funding available for programming right-of-way or construction. He estimates that this is an approximately \$7 million total construction project, and stated that this is for the section from Sagamore Parkway to Kalberer Road.

Mayor Dennis asked if we do not get the curves.

Director Buck responded that they are programmed in Phase 2, so it will be years away. He noted that this is a case for more federal gas tax money to come back to Indiana, as

that tax has not been raised since the early '90s and gas usage has gone down. He stated that the impact is that it stretches the projects farther and farther out.

Ms. Booker moved that the contract for broad reconstruction on Soldiers Home Road be approved. Ms. Folkers seconded the motion.

Director Buck stated that 80% of the engineering phase is \$520,000.

The motion was adopted.

j. Claims

- i. AP Docket           \$340,144.96
- ii. AP Docket           \$39,742.22

Ms. Booker moved that the claims be approved. Ms. Sheth seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

k. Informational Items

- i. Project Payment List – WWTU  
There were no questions or comments about the listing.
- ii. Legal Budget & Expenses – Clerk-Treasurer  
There were no questions or comments about the listing.
- iii. Park Board Dockets  
There were no questions or comments about the listing.
- iv. Purchasing Card Transactions  
There were no questions or comments about the listing.

l. Other Items

► Director Buck reported that there is a Traffic Commission meeting tonight.

► Parks Superintendent Fawley reported that there is a Park Board meeting next Monday, January 26, 2015.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Booker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.